



THE UNITED REPUBLIC OF TANZANIA

MINISTRY OF INDUSTRY AND TRADE

TANZANIA BUREAU OF STANDARDS (TBS)



ISO 9001:2015 Certified

Member of the International Standardization (ISO), Codex Alimentarius Commission (WHO/FAO), Agent for ISO and other National Standards Bodies

TRAINING COURSE RE-ANNOUNCEMENT

COURSE TITLE: LABORATORY EQUIPMENT MANAGEMENT

Duration: Five (5) days (5th to 9th January, 2026)

Targeted participants: Laboratory Analyst/Scientist/Technologist/ Technician, Metrologists, Microbiologist, Laboratory Managers, Chemists, Researchers, Quality Assurance/Control personnel and any other related professionals.

Course Outline

1. Concept of laboratory equipment management;
2. User specification requirements;
3. Equipment qualifications;
4. Minor troubleshooting and preventive maintenance;
5. Calibration and verification; and
6. Retirement and disposal of equipment.

Course presentation and methodology:

The course will be presented in Swahili or English languages. The course will be delivered in interactive tutor-led and trainee-led discussions, experience from trainees and group participation.

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Benefits of the course:

After successful completion of this course, participants will be able to:

- i. Identify user requirements during selection and purchasing of equipment;
- ii. Apply knowledge on equipment maintenance, documentations and inventory; and
- iii. Perform equipment qualifications, calibration and verification.

Course requirements:

Each participant shall have a laptop/ipad

Course assessment and awards:

A participant, who attends the course, participates in group work, exercises and test and scores 60% and above of the final course evaluation shall be awarded a certificate of successful completion. Otherwise, a participant who scores less than 60% of the final course evaluation shall be awarded a certificate of attendance. In addition, participants will be provided with training materials for further reference. Full attendance of participants is required during the course.

Course fee:

The course fee is **TZS 750,000/- per person, non-refundable**. The fee shall cover tuition fee, training materials, stationeries, food and refreshments. Each applicant shall be responsible for his/her own travelling and accommodation expenses.

Mode of application:

Interested applicants are advised to apply through email: researchandtraining@tbs.go.tz as early as possible since the maximum number of participants required is twenty-five (25) and provide the following information:

- i) Full name of applicant;
- ii) Region and district of applicant;

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- iii) Contact (physical address/P. O. Box) of applicant;
- iv) Phone number and email address of applicant; and
- v) Organization name, TIN number, contact (physical address/P. O. Box), region and district (if any);

Mode of payment

Course fee shall be paid in full and once fourteen **(14)** days prior to the date of training. Government bill will be issued to applicant.

Postponement and cancellation of training

If a participant fail to attend the training for any reason, the paid course fee will not be refunded. In case the Bureau postpones the training, the applicant will be informed **ten (10) days** before commencement of the training course together with re-scheduled date.

Training venue

The training will be conducted at **Morogoro** - Tanzania; however, training venue will be communicated to the registered applicants.

For enquiries, contact us through cell phone No. 0800110827 from Monday to Friday (08hr00AM - 04hr00PM).

Issued by:



Gladness H. Kaseka

PUBLIC RELATIONS AND MARKETING MANAGER



"Inspiring Quality and Safety for Better Livelihood"

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